Lakenheath Parish Council
The Parish Office
98 High Street, Lakenheath IP27 9EW
Telephone: 01842 860598
Email: clerk@lakenheathparishcouncil.gov.uk

MINUTES

of the Meeting of Lakenheath Parish Council held on 5th October 2026 at the Methodist Church Hall, Back Street, Lakenheath

Present:
Cllr N Smith (Chairman)
Cllr G Kelly (Vice Chairman)
Cllr R Denham
Cllr S Di Giulio-Rowntree
Cllr A Gyte
Cllr M Rowntree
Cllr D Smith
Cllr K Spicer-Denham

In attendance: N Glading (Parish Clerk), C Shimmon (Responsible Financial Officer), R Keeble (Community Connector) and five members of the public

Did not attend: C/Cllr D Waldron, MoD representative, PC Scott Cameron.

2026/97 **Chairman's welcome, confirmation of recording and Apologies**
The Chairman welcomed all to the meeting, clerk to record for minutes only.

2026/98 **DECLARATIONS of INTEREST**
To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) None

2026/99 **Public Participation: Representations from Members of the Public**
Limited to 3 minutes each person: it is advised that generally no decisions will be made

a. Residents suggestion: 30 mph could be painted on road at Lakenheath gateway near `Liberty Gate.
This is a Highways matter: Clerk to write to C/Cllr D Waldron and ask him to investigate the suggestion and potential funding.

b. Residents suggestion: could you please think about putting some double yellow lines outside the properties down Back Street as people always park there and I struggle to get my vehicle out in an emergency. There are 3 properties all of us struggle it's mainly cars from the garage and people going to the doctors also people leave cars there and go to work.
This is a Highways matter: Clerk to write to C/Cllr D Waldron and ask him to investigate the provision of double yellow lines.

c. Mutford Green – I have always admired the land behind the bungalows on the left hand side as

you drive in. Young children have been digging it all up and riding e-bikes down there making jumps for their bikes They have totally destroyed what was once a lovely piece of land by leaving tyre tracks, rubbish and mounds of dirt everywhere. I wondered if someone could come and see the damage that it has caused, there used to be lovely wild flowers grow there and birds nesting but they have destroyed and scared off any wildlife.
Clerk to refer the matter to West Suffolk Council.

d. Numerous emails have been received about the new school and parking issues, some are duplicates. The Clerk has retained all relevant emails for the parish records.
Cllr Kelly has sent the following reply:
I'm afraid Suffolk County Council Highways have not covered themselves in glory.
We failed to convince them that to suggest everyone should walk or cycle was an absolute impossibility; we even managed to persuade the developer working next to the school to put in a turning circle / stand down area. That is there but it sits unconnected to the road or the school, so useless!
We did manage to get a new path put in from near the old school to the new (not properly functioning) Toucan crossing which is a few hundred metres from the school but even that was met with bizarre response. Highways said that although this path runs between fields and woodland, lighting the new path was prohibited because of the Stone Curlew. For those who don't know, the Stone Curlew is a Summer visitor and would not be around when any lights would be in use!
We also asked for a 20-mph section of Station Road which would only operate at school start and finish times. If anyone wants to see how this works, there's one in use less than 5 miles away in Hockwold - but no, flat refusal because it's "too close to the Toucan" even though there's been no reference to a regulation which supports that decision. For some time Highways have been aware of surveys conducted by the school that car use would increase from 20% to 80%, simply because of where the school is at the end of our 2-mile-long village. Fortunately, so far that has not been the case but come the bad weather problems will only get worse.
The zebra crossing immediately in front of the school which was useful was taken away, why we don't yet know, but the chaos that ensued was clear and the risk to children and parents completely unacceptable.
It is really disappointing that our brilliant new school has been beset with so many, frankly entirely unnecessary problems.

2026/100 **Matters relating to The Old School**

a. Update on LPC tenure of the Old School: To confirm that the Tenancy at Will was signed on 16th September 2026. Clerk has a copy should Councillors wish to view. PIP is not a legal entity and cannot enter into contractual agreement, the small grants scheme is administered by West Suffolk Council on the basis of the (currently few) PIP board decisions. There is a PIP board meeting on Friday. LPC is `holding` the building on behalf of all the potential users. **NOTED:** Cllr Kelly has organised refuse bins and the clerk is looking into security/ safety quotes.

   It was **unanimously AGREED** that delegated authority on the move and management of the Old School is allocated to a group of three Councillors:
   Cllr Kelly, Cllr N Smith and Cllr M Rowntree.
   NOTED: the two Bases have offered to provide a deep clean team. The Scouts have also offered help.

The PIP group are already using the building.

b. PIP/ Lakenheath PC meeting 01/10/2026:
The Ministry have not confirmed the boundary change that was suggested
c. Transition plans, priorities were discussed at a. It was **NOTED** that Cllr Kelly has `three hats` as he is a Parish Councillor, a District Councillor and a PIP Board member, he will act as Parish Council representative as his interest is entirely Lakenheath based, with no particular label.

2026/101 **Confirmation of the accuracy of Minutes of the Meeting held on 2nd September2026**

(a) The accuracy of minutes of the meeting held in September 2026 were **AGREED.** Cllr Gyte abstained. A local company, Redwood (Broom Road Lakenheath), was asked to quote on some outstanding work (see exempted items).

2026/102 **Financial Matters (Appendix A)**

(a) **Unanimously AGREED:** Bank reconciliation for month ending 31st August 2026.
(b) **Unanimously AGREED:** Summary of payments.
(c) Clerk has renewed the Gallagher/ Hiscox insurance (due on 1st October 2026) This is the second year of the LTU.

2026/103 **Planning**

(a) The Notes from the Lakenheath Planning Sub Committee meeting held on September 15th 2026 **(Appendix B)** were **RECEIVED**.
(b) **NOTED**: Cllr Kelly told the meeting that the West Suffolk Council Call for Sites remains very similar to the existing document.

The Community Connector Report was taken at this point as R Keeble had to leave. **(Appendix C)** He told the meeting that it had been an amazing few months, notable successes mentioned were the Bowls initiative and Pony rides. Some training had to be cancelled, i.e. `Engaging Children and Young People. As ever, our focus is about working to support peoples movement and action. Mr Keeble offered his congratulations to LPC on signing the lease for the Old School and thanked the Councillors for their support to Active Lakenheath.

2026/104 **Reports**

To receive reports/ requests from:

a. Chairman/ Clerk (on the night)
   a. Play area- report from Cllrs N Smith and M Rowntree on meeting with Ryanplay 15.08.2026. Clerk to CHASE RyanPlay.
   b. Bench in remembrance of Katrina Papineau: Clerk confirmed that the winawood bench, plaque, fixings have been ordered. Clerk to chase NBB. Cllr A Gyte confirmed that the concrete base will be installed free of charge as soon as possible by RH Landscapes. This was not offered until Friday 2nd October.
   c. Remembrance Day service: Cllr N Smith reported that there is a meeting with a local printer tomorrow morning. It was **AGREED** that Cllr D Smith should purchase some new poppies for decoration. Andrew Tyler has resigned; the new incumbent remains unknown. Paul Tamms has kindly agreed to take the service.

d. Flags of the Fens endorsement: there is a Fen flag flying on the Sedge Fen road. Cllr Kelly explained that to have a place in protocols, it has to be endorsed by local organisations. Cllr Frost proposed that the flag is endorsed and Cllr Kelly seconded the motion. It was **AGREED** to endorse the flag.
e. Other urgent updates: none.

b. Councillors (on the night)

a. Speed Indicator Device (Cllr M Rowntree) **(Appendix D)** Station Road unit has been taken away to Westcotec as there is a fault, additionally it will the Bluetooth will be upgraded to speed up downloads. Warranty applies.
b. Lakenheath Times Cllr D Smith recommended an increase in advertising fees. **AGREED**: Increase rate change of 7.5%. Lakenheath Times distributors thankyou lunch to be held on 4th December at Lakenheath FC.
c. Streetlighting Cllr Frost updated on the Highfields/other units that were going off. These were programmed as `night cells` and should now be fixed, he will check during hours of darkness. Cllr Frost asked that residents noticing streetlight faults can report the location directly to him at his council email address. Cllr Frost will write an article for Lakenheath Times.
d. The Defibrillator is missing from the box outside the Old School. Clerk to contact Mrs Barnes.
e. Christmas: Cllr K Spicer-Denham reported that all craft/ sales tables have been allocated, The Legion are going to relook to see if any more space can be found. The bulk of the Christmas decorations have been purchased. PIP have offered funds to match the LPC funding: she will submit an application to the PIP meeting scheduled on 9th October 2026. The decorations to be moved from the shed to the Old School. Another Christmas meeting to be held shortly, members will be informed.
f. BT site: Cllr S Di Giulio-Rowntree is pricing for the groundwork. The clerk has ordered the silver birch trees. This area will replicate the Lakenheath sign area with shingle and lavender surround.

2026/105 **To consider any Grant Requests**

To consider the request from the Lakenheath Youth Football Club **(Appendix E)** Cllr N Smith questioned the annual increase in training pitch hire, ie from £6,738 to £17,123. Cllr A Gyte confirmed that these figures were the amount paid to Mildenhall FC to use their facility. On being asked directly how much rent LFC paid for pitches, training and matches, Cllr A Gyte confirmed that it was complicated, but an agreement had been reached with LPFA. The use of an automated line marking

Cllr M Rowntree proposed that £4,290 was granted to LYFC. Seconded by Cllr A Gyte.
It was **unanimously RESOLVED** to grant £4,290 to LYFC.
Clerk to inform R Horrex that a written statement is required detailing how LYFC will protect the ground from damage next season, to prevent or at least mitigate, the same situation happening again.

2026106 **Correspondence**

a. 10.09.2026 Email from Cllr D Smith: news of the signing of the LPC lease at the Old School brought spontaneous applause from the Keep Fit and Friendship groups **NOTED**

b. 28.09.2026 Redmere Wind Farm and Chatteris Wind Farm initial proposal- **NOTED** Cllr Kelly noted that at 210m tall, these will be visible from many miles around, the maximum height allows is usually 15m. The MoD may also wish to comment.
c. Various emails regarding the new school regarding parking and road safety **NOTED** Cllr A Gyte had noted that ten cars were parked yesterday on the lines, and four cars were left in the disabled bays (no blue badges). LPC withdrew their objections on houses at the top of Hebden Way when a turning circle was agreed by Persimmon: however, Persimmon have neglected to build access to the facility.
d. 30/09/2026 **NOTED** email from Cllr Tony Gould, Cabinet Member for Education and SEND, Suffolk County Council regarding the new school and road safety**.** Councillors also NOTED the response from Cllr Kelly **(Appendix F).**

2026/107 **Items for Future Meetings**

2025/108 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency:
Cllr S Di Giulio-Rowntree reported that the new school do not have any cleaning tools or products. Cllr Gyte will talk to Michael Tingey tomorrow Tuesday 6th October. The LPC application form is on the LPC website.
The councillors would like to attend the new school open day if possible, particularly of interest is of course the play area that LPC funded. Cllr A Gyte will provide photos of the area.

2026/109 **Information**

2026/110 **MATTERS TO BE TAKEN UNDER EXEMPTION**

The public left the meeting

Meeting closed at 9.10pm

Appendix A Finance

LAKENHEATH PARISH COUNCIL					
Date	**Transact**	**Payee**	**Description of Supply**	**Amount**	**Power***
Receipts					
August			Cemetery Fees	£1,678.00	
August			Interest Payments	£249.35	
August			Active Lakenheath	£2,925.00	
August			Lakenheath Times Advertising	£1,021.00	
August			Bank Compensation	£250.00	
August			Cemetery Cottage Rent	£950.00	
Payments Made					
03.09.2026	D/Card	Microsoft	Office Package - Annual Subscription	£84.99	
14.09.2026	Online	Gallagher Insurance	Annual Insurance	£2,461.21	
14.09.2026	Online	N Glading Clerk (reimbursement)	P A System Memorial Bench	£629.99 £569.70	21 45
14.09.2026	Online	Cllr D Smith (reimbursement)	Printer Ink	£39.51	34
14.09.2026	Online	J Chambers Connector (reimburseme	Eriswell Event, Pony Picnic & Popcorn Event & September Warren Walk Supplies	£30.12	Active Lakenheat
14.09.2026	Online	Cllr S DiGiulio-Rowntree (reimbursen	Bulbs	£41.99	36
14.09.2026	Online	Cllr M Rowntree (reimbursement)	Gardening Tools	£106.94	36
14.09.2026	Online	Anglian Water	Public Conveniences	£150.47	41
25.09.2026	Online	Staff	Salary Payments - August	£6,060.68	
30.09.2026	Online	Unity Trust Bank	Bank Charges	£3.39	
05.10.2026	Online	Redwood Landscapes	Play Area Repairs	£185.00	44
05.10.2026	Online	British Gas	Electricity - Public Toilets	£120.64	41
05.10.2026	Online	BT Payment Services	Parish Office Telephone & Broadband	£82.73	
05.10.2026	Online	Harry Stebbing Workshop	Village Sign - Refurbishment and	£3,156.00	51
05.10.2026	Online	Craig Reed	Open & Close Public Toilets - September	£190.65	41
05.10.2026	Online	Odlings Ltd	Cemetery Memorial Tree Engraved Leaves	£486.00	7
05.10.2026	Online	IBL Creations/Eros-uk Ltd	Christmas Decorations	£1,085.00	11
05.10.2026	Online	CRC Pest Control	Cemetery Pest Control - July to October	£120.00	7
05.10.2026	Online	Sunrise Cleaning	Public Toilet Cleaning - August 2026	£375.00	41
05.10.2026	Online	EDF Energy	Electricity - Cemetery Chapel	£104.08	7

Balance at 31.07.2026	**£528,023.26**
Uncleared payments from previous period	£1,397.82
	£526,625.44
Income	£7,073.35
	£533,698.79
Less Expenditure (Chqs, Online Pmts + D/Ds)	£25,293.27
	£508,405.52
Represented by:	
Balance in Lloyds Current Account	£247.83
Balance in Unity Trust Current Account	£10,000.00
Balance in Lloyds Bank Deposit Account	CLOSED
Balance in Unity Trust Bank Deposit Account	£292,310.43
Balance in Nationwide Deposit Account	£119,656.98
Balance in Cambridge Building Society	£86,255.45
Balance in Lloyds Bank Deposit Account - Speedwatch	CLOSED
Balance in Lloyds Bank Deposit Account - Lakenheath Times	CLOSED
Balance in Lloyds Bank Deposit Account - Street Lighting	CLOSED
	£508,470.69
Less Payments not Presented	
People's Pension	£65.17
	£65.17
	£508,405.52

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24 August 2026

2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 **April 2026 to the employee's last day of employment.**

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

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ANNEX 1

	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	*Deleted w e f 1st April 2023*				Below LC Scale (for staff other than clerks)
2	£24,413	£12.65	Deleted w e f 1st April 2026		
3	£24,796	£12.85	£25,614	£13.28	
4	£25,185	£13.05	£26,016	£13.48	
5	£25,583	£13.26	£26,427	£13.70	
5	£25,583	£13.26	£26,427	£13.70	LC1 (5-6) (below substantive range)
6	£25,989	£13.47	£26,847	£13.92	
7	£26,403	£13.69	£27,274	£14.14	LC1 (7-12) (substantive benchmark range)
8	£26,824	£13.90	£27,709	£14.36	
9	£27,254	£14.13	£28,153	£14.59	
10	£27,694	£14.35	£28,608	£14.83	
11	£28,142	£14.59	£29,071	£15.07	
12	£28,598	£14.82	£29,542	£15.31	

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	1 April 2025	1 April 2026			Scale Ranges
SCP	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
13	£29,064	£15.06	£30,023	£15.56	LC1 (13-17) (above substantive range)
14	£29,540	£15.31	£30,515	£15.82	
15	£30,024	£15.56	£31,015	£16.08	
16	£30,518	£15.82	£31,525	£16.34	
17	£31,022	£16.08	£32,046	£16.61	
18	£31,537	£16.35	£32,578	£16.89	LC2 (18-23) (below substantive range)
19	£32,061	£16.62	£33,119	£17.17	
20	£32,597	£16.90	£33,673	£17.45	
21	£33,143	£17.18	£34,237	£17.75	
22	£33,699	£17.47	£34,811	£18.04	
23	£34,434	£17.85	£35,570	£18.44	
24	£35,412	£18.35	£36,581	£18.96	LC2 (24-28) (substantive benchmark range)
25	£36,363	£18.85	£37,563	£19.47	
26	£37,280	£19.32	£38,510	£19.96	
27	£38,220	£19.81	£39,481	£20.46	
28	£39,152	£20.29	£40,444	£20.96	
29	£39,862	£20.66	£41,177	£21.34	LC2 (29-32) (above substantive benchmark range)
30	£40,777	£21.14	£42,123	£21.83	
31	£41,771	£21.65	£43,149	£22.37	
32	£42,839	£22.20	£44,253	£22.94	
33	£44,075	£22.85	£45,529	£23.60	LC3 (33-36) (below substantive range)
34	£45,091	£23.37	£46,579	£24.14	
35	£46,142	£23.92	£47,665	£24.71	
36	£47,181	£24.46	£48,738	£25.26	
37	£48,226	£25.00	£49,817	£25.82	LC3 (37-41) (substantive benchmark range)
38	£49,282	£25.54	£50,908	£26.39	
39	£50,269	£26.06	£51,928	£26.92	
40	£51,356	£26.62	£53,051	£27.50	
41	£52,413	£27.17	£54,143	£28.06	
42	£53,460	£27.71	£55,224	£28.62	LC3 (42-45) (above substantive benchmark range)
43	£54,495	£28.25	£56,293	£29.18	
44	£55,801	£28.92	£57,642	£29.88	

Appendix B

Lakenheath Parish Council Planning Sub Committee

Meeting held on TUESDAY SEPTEMBER 15th 2026, at 7pm

Location: Parish Council Office

Members of the press and public are welcome to attend

The members of the Planning Committee are Cllr A Gyte, Cllr N Smith, Cllr D Smith, Cllr G Kelly, Cllr M Rowntree, Cllr R Denford, Cllr K Spicer-Denford

Present: Cllr N Smith, Cllr D Smith, Cllr M Rowntree, Cllr R Denford, Cllr K Spicer-Denford

SOURCE: PLANNING PORTAL 13.09.2026

1. Apologies and Declarations of Interest: Apologies from Cllr Kelly No declarations of interest
2. Members of the public may speak about an item on the agenda (3 minutes limit) None present

3 A

Householder planning application - a. Single storey side extension b. rear extension (following demolition of existing single storey rear extension)

Planning Application Oliver Bingham will allow extension until 16th Sept.

12 Wingfield Avenue Lakenheath Suffolk IP27 9HS

Ref. No: DC/26/1185/HH

DECISION: SUPPORT

3 B

Planning application - siting of six caravans for seasonal accommodation for agricultural workers

Planning Application

Ajit Farm Docking Drove Lakenheath Suffolk IP27 9FH Expires Fri 18 Sep 2026

Ref. No: DC/26/0784/FUL

DECISION: SUPPORT

3 C

Trees in a conservation area notification - two Cherry (marked on plan) overall reduction by up to two metres and crown thin by 30 percent

1 Dumpling Bridge Lane Lakenheath Suffolk IP27 9JU Expires 22. Sept 2026

Ref. No: DC/26/1335/TCA

DECISION: SUPPORT

3 D

Ref. No: DC/26/1248/FUL

11A Eriswell Road Lakenheath Brandon Suffolk IP27 9AF

Expires 02.10.2026

Planning application - change of use and conversion of ancillary residential building to self-contained dwelling (Class C3) and ancillary works including provision of car parking, refuse and cycle storage and landscaping

DECISION: SUPPORT

3 E

Ref. No: DC/26/1267/FUL

Knotts Topping 4 Drift Road Lakenheath Suffolk IP27 9JL

https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TK0W7MPD0CW00

DECISION: SUPPORT

All decisions submitted via consultation portal 15.09.2026

Date of next meeting to be confirmed by clerk

Appendix C

It has been another busy and positive month for Active Lakenheath, with a wide range of activities, events, and partnerships helping to support the movement, connection, and wellbeing of local people.

Active Lakenheath Family Fun Day

Our recent Active Lakenheath Family Fun Day was a fantastic success, with more than 250 people attending and enjoying an afternoon full of fun, activity, and community spirit.

Thanks to some excellent local partnerships, families were able to take part in a wide range of games, sports, and activities. Popular attractions included the climbing wall, circus skills workshop, pickleball, mini golf, darts, bowls, and a bike repair station, ensuring there was something for all ages to enjoy.

The event was a wonderful opportunity for local people to get active, try something new, meet others, and learn more about the activities available in the community.

Feedback from attendees was overwhelmingly positive:

"Thank you! This was a lovely day out thoroughly enjoyed by my little one and I!"

"Thank you so much, we had a great time."

"Thank you, my children love these days."

A huge thank you to everyone who attended, volunteered, and supported the event. The day was a great example of what can be achieved when local organisations and residents work together to create opportunities that bring people together and strengthen our community.

Warren Walks Continue to Grow

Our Warren Walks, held on the first Sunday of every month, continue to attract people of all ages from across the community. Since launching at the beginning of the year, 41 different people have taken part, with between 14 and 22 walkers joining us each month.

The walks provide a wonderful opportunity to enjoy the local countryside, meet new people, and start the month in a positive way. Feedback from participants has been overwhelmingly positive:

“Lovely walk, such friendly people.”

“Lovely walk with nice company, a great start to a Sunday morning.”

Chair Exercise Group Making a Difference

Our weekly Chair Exercise Group, held every Friday at 2pm, continues to be one of our most popular regular activities. The sessions support older members of the community to stay active, improve mobility, make social connections, and enhance their wellbeing.

The group regularly welcomes 10 to 15 participants each week, and so far 23 different people have attended.

Great feedback from participants:

“Thoroughly enjoyed it, thanks Aimee and Active Lakenheath”

“Great initiative, well done to all involved”

Thanks to the full award funding from Sport England we are pleased to be continuing this group from October onwards.

Ponies, Picnic and Popcorn Success

Our recent Ponies, Picnic and Popcorn event on Saturday 12th September was a fantastic success. A total of 26 children enjoyed pony rides, many experiencing horse riding for the very first time. Including family members, around 57 people attended the event.

The day provided a great opportunity to raise awareness of the wonderful work of Apollo Stables while bringing families together for a memorable community experience.

Some of the feedback included:

“We had a fabulous time today! It was such a wonderful event and thank you so much to Jo, Rich, Emma and the team at Apollo Stables for all their hard work in making the day such a success!”
“Wonderful opportunity for the children.”

Family Carpet Bowls Returns

We are delighted that our popular Family Carpet Bowls Club at Lakenheath Indoor Bowls Club will be returning on Tuesday 20th October, from 3:30pm to 5:00pm. The group meets in the third Tuesday of the month and is open to all the family.
We look forward to welcoming both new and returning families to these fun, friendly, and inclusive all-age sessions.

Supporting Residents of Lord’s Walk

We were pleased to support residents of Lord’s Walk by working in partnership with Eriswell Parish Council and the Eriswell Pavilion and Recreation Ground Committee to deliver a special community open morning and family games event on Monday 24th August.
The day included refreshments, Lego, soft play, garden games, frisbee golf, mini golf, and even a magic show, creating a fantastic atmosphere for families and residents.
Feedback included:
“What a brilliantly organised day, thank you so much.”
“Thank you for organising this, we had the best time.”
“Thank you all for today! It was brilliant, the children all had a great time.”
We are also looking forward to supporting a future guided walk from Lord’s Walk to Eriswell Pavilion on Sunday 20th September using the permissive path provided by Elveden Estates, which offers a safe and accessible walking route connecting the two areas through the countryside.

Supporting Learning and Inclusion

We recently worked in partnership with StreetGames to deliver a free workshop on Engaging Women and Girls. The session generated valuable discussion, ideas, and learning opportunities for attendees. Building on this success, we will be hosting another free workshop at Lakenheath Library on Wednesday 14th October, from 6:00pm to 9:00pm, focusing on Understanding Young People.

Exciting Plans for the Old School Site

We are delighted that Lakenheath Parish Council has successfully signed a lease agreement with Suffolk County Council for the former school building.
This exciting development will create new opportunities for community activities and services. We hope that Active Lakenheath will be able to establish an office within the building and use the space to host regular groups, activities, and events that benefit local residents.

Looking Ahead

Over the coming months, we will continue to build on the positive momentum across the community. Plans currently being developed include:

- A new community wellbeing drop-in service.
- Additional all-age activity afternoons.
- New opportunities to support movement, connection, and wellbeing for residents of all ages.

We are also working closely with Community Action Suffolk to better understand volunteering in our area. This work will help identify how local organisations can recruit, retain, and support volunteers, while recognising the valuable contribution made by current volunteers.

Working Together for a Stronger Community

Finally, we are pleased to be working closely alongside Lakenheath Pride in Place and supporting three of their implementation teams that closely align with the priorities of Active Lakenheath funding:

- Children and Young People
- Health, Wellbeing and Leisure

- Enhancing Community Assets

By working collaboratively with local organisations, volunteers, and residents, we can continue to create opportunities that help people stay active, connected, and supported while strengthening our community for the future.

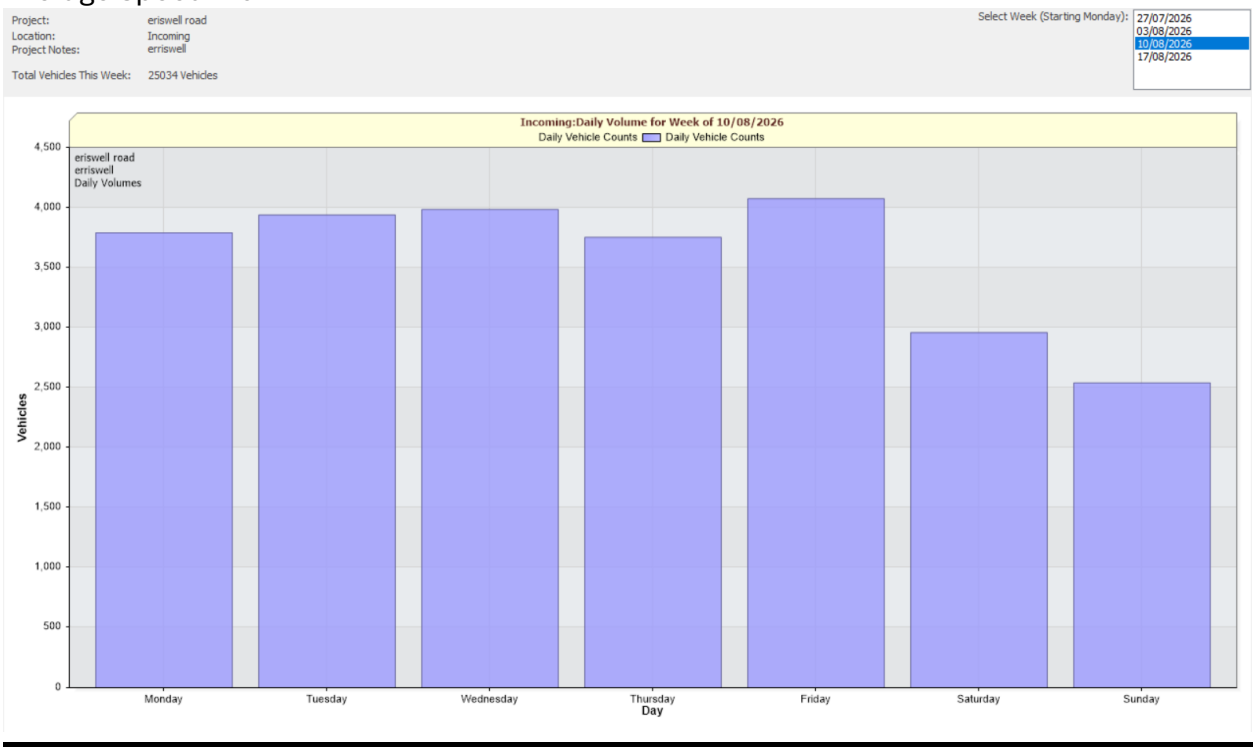
Thank you everyone for your support towards our work. We look forward to continuing to make a positive difference together across Lakenheath and the surrounding area.

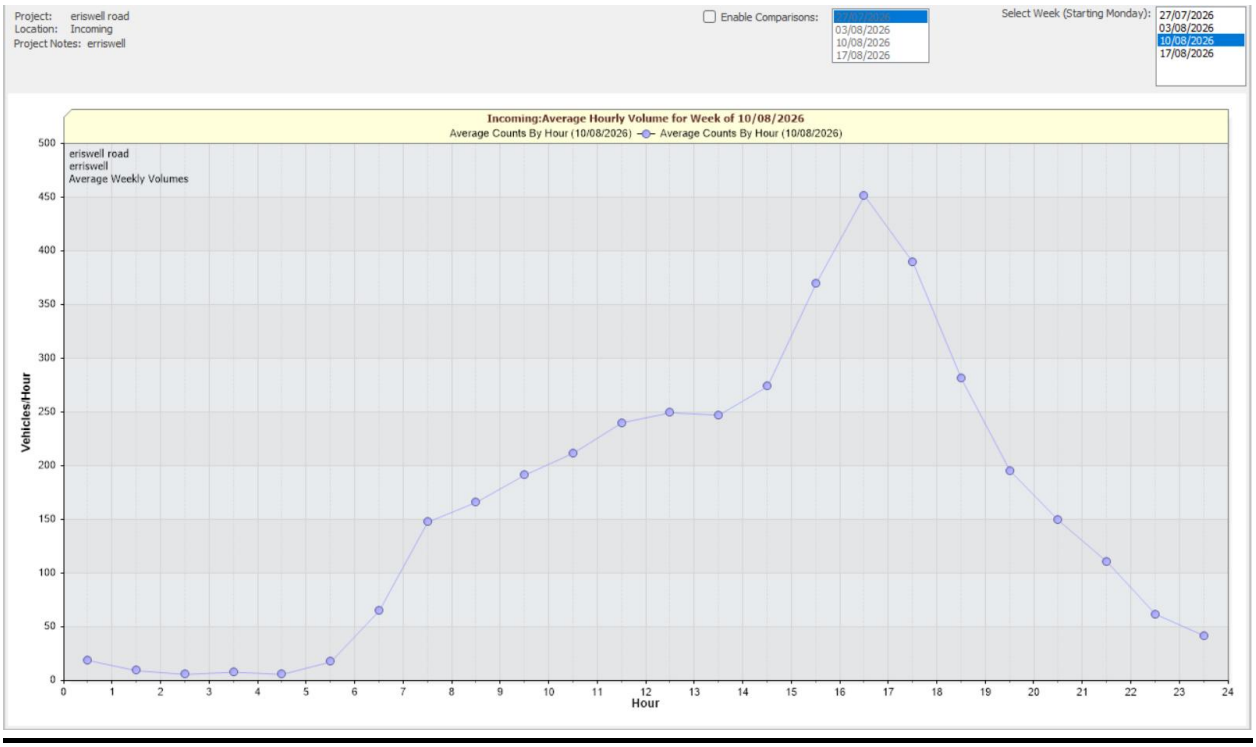
Appendix D SID Report

TRAFFIC ANALYSIS REPORT

For Project: eriswell road
Projects Notes/Address: erriswell
Location/Name: Incoming
Report Generated: 14/09/2026 10:25:45
Speed Intervals = 5 MPH
Time Intervals = Instant
Traffic Report From 01/08/2026 00:00:00 through 22/08/2026 08:59:59
85th Percentile Speed = 30.5 MPH
85th Percentile Vehicles = 90,635 counts
Max Speed = 85.0 MPH on 11/08/2026 00:20:00
Total Vehicles =106,629 counts
AADT: 4988.5

Speed Limit: 30 MPH
85th Percentile Speed: 30.5 MPH
50th Percentile Speed: 26.9 MPH
10 MPH Pace Interval: 20.0 MPH to 30.0 MPH
Average Speed: 26.7 MPH





Average over 35 mph for August

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	7	6	6	8	3	13	9
2 - 2	4	10	5	4	6	5	14
2 - 3	0	4	1	7	4	9	1
3 - 4	2	5	5	3	5	2	6
4 - 5	3	6	2	2	3	7	1
5 - 6	5	6	5	6	6	7	9
6 - 7	16	17	12	21	24	12	6
7 - 8	14	18	15	15	32	17	9
8 - 9	10	10	9	12	17	19	19
9 - 10	9	12	11	11	14	14	16
10 - 11	10	5	7	10	6	8	13
11 - 12	8	11	6	10	9	13	17
12 - 13	9	14	14	13	11	13	11
13 - 14	3	7	9	16	12	14	17
14 - 15	10	7	4	11	12	19	10
15 - 16	7	9	6	12	12	8	12
16 - 17	8	15	14	8	16	10	17
17 - 18	8	12	8	13	18	17	11
18 - 19	9	10	12	14	14	14	23
19 - 20	7	15	5	12	19	17	12
20 - 21	9	11	11	8	5	13	12
21 - 22	9	5	17	13	8	6	15
22 - 23	14	11	9	10	8	8	6
23 - 24	4	10	9	10	16	11	8
Totals	185	236	202	249	280	276	274

Appendix E LYFC Application

LAKENHEATH PARISH COUNCIL GRANT APPLICATION FORM

1.

a. The name of your group **- LAKENHEATH YOUTH FOOTBALL CLUB**

b. Approximately how long has your group been operating? **45 YEARS**

c. Please give a brief description of your group's activities - **PROVIDING FOOTBALL FOR CHILDREN (BOYS AND GIRLS) OF LAKENHEATH AND SURROUNDING AREAS, OUR CLUB AIMS TO PROVIDE THIS IN A SAFE AND FUN ENVIRONMENT WHILST KEEPING THE ACTIVITY AFFORDABLE FOR ALL.**

d. Website address (if you have one) **WWW.LAKENHEATHYOUTHFC.CO.UK**

e. The address of the premises where you meet - **LAKENHEATH PLAYING FIELDS, ERISWELL ROAD, LAKENHEATH**

f. Telephone number **07540201223**

g. Approximately how many members/beneficiaries does your group have? **CIRCA 260**

h. Where do the beneficiaries live? **70% OF MEMBERS LIVE WITHIN LAKENHEATH**

2.

a. Is your group run by a committee? **YES**

If Yes, please supply the names of the officers

Chair: **SHANE HOWE**

Treasurer: **RICHARD HORREX**

Secretary: **SARAH HOWE**

If No, please supply the names of the organisers with a brief description of their roles and responsibilities.

b. Is your group supported by a statutory organisation? **YES**

If Yes, please describe the nature of the support (staffing, finance etc) **SUFFOLK FOOTBALL ASSOCIATION**

c. Does your group have a constitution? (Please supply us with a copy) - **YES, PLEASE FIND ATTACHED**

d. Name and address of person to whom correspondence should be sent - **RICHARD HORREX, 41 WINGS ROAD, LAKENHEATH**

Telephone number **07540201223**

E-mail address **LAKENHEATHYOUTHFC@GMAIL.COM**

3. YOUR FINANCE

a. The name of your bank **LLOYDS BANK**

b. The name on your bank account **LAKENHEATH YOUTH FC**

Sort code **30-95-58**

Account number: **00329174**

c. Are your group's accounts audited or independently examined annually? **NO**

If Yes, please attach a copy of your most recent accounts

If No, please give details of annual income and expenditure for the current year (include a separate sheet if necessary). **- PLEASE SEE YE 2026 ACCOUNTS ATTACHED**

4. YOUR GRANT APPLICATION

a. For what purpose is funding sought? Please state how this will directly benefit the residents of Lakenheath **- OUR PITCHES HAVE HAD TO BE RESEEDED WHICH GIVEN THE EXTREME WEATHER OF THE SUMMER WAS A NECESSITY AS THE RESIDUAL GRASS WAS DEAD OR RUINED FROM OTHER ACTIVITIES ON THE PITCHES. WE HAVE HAD A CONTRACTOR (PARKERS PITCHES) CARRY OUT THE WORKS WHICH HAVE BEEN SUCCESSFUL BUT THIS HAS COME AT GREAT COST TO THE CLUB OF £5,980. WITHOUT THIS WORK BEING COMPLETED WHEN IT WAS WE WOULD BE LEFT WITH PITCHES THAT WERE NOT SAFE FOR CHILDREN TO PLAY ON. WE ARE ALSO IN NEED OF A NEW SPRAY MARKER TO MARK OUT THE PITCHES AND OUR PAINT FOR THE FIRST FEW MONTHS OF THE SEASON. THE NEW SPRAY MARKER AMOUNTS TO £1,300 INCLUDING THE PAINT REQUIRED.**

b. Total cost of the above. Please give details and attach quotes, estimates or any information you may have

GRASS WORKS £5,980

LINE MARKER + PAINT £1,300

TOTAL £7,280.00

c. Amount raised so far - **WE ARE LOOKING TO OBTAIN A PROPORTION OF FUNDING FROM SUFFOLK FA FOR THE PITCH WORKS (ALBEIT NOTHING HAS BEEN AGREED AND IS SUBJECT TO SURVEYS ETC). WE ESTIMATE HALF THE RE-SEED WORKS MAY BE GRANT FUNDED FROM SUFFOLK FA.**

d. From where? (Other organisations, group fundraising etc) **SUFFOLK FA - PLEASE SEE ABOVE**

e. Amount requested from Lakenheath Parish Council If you have additional information about your group that would support your application, please include it on an additional sheet. **THE SHORTFALL OF THE TWO PROJECTS IS £4,290 ASSUMING SUFFOLK FA CAN ASSIST IN SOME CAPACITY WITH THE GRASS SEEDING WORKS**

Signed: **RICHARD HORREX**

on behalf of **LAKENHEATH YOUTH FOOTBALL CLU**B

Position **TREASURER**

Date **17/09/2026**

Appendix F
Email from T Gould Cabinet Member for Education and SEND
Suffolk County Council

From: Tony Gould (SCC Councillor)
Sent: 30 September 2026 14:49
To: Tony Gould (SCC Councillor) <Tony.Gould@suffolk.gov.uk>
Subject: Lakenheath Primary School Safety and Access Concerns

Dear Parents,

Thank you for taking the time to write to Councillors regarding the safety and access concerns at Lakenheath Primary School. I am responding to you in my capacity as Suffolk County Council's Cabinet Member for Education and SEND.

I understand the strength of feeling among parents and recognise the seriousness of the issues that have been raised. The safety and wellbeing of children, families and school staff must remain the foremost consideration.

I have met with senior officers today, who have assured me that Suffolk County Council is continuing to coordinate work across the relevant services, including the school, Highways, Property, Road Safety, and Health and Safety colleagues. This work includes reviewing the current risk assessments, supporting school with temporary control measures, and working to ensure that outstanding actions and works identified are given the necessary resource and prioritisation.

I appreciate the uncertainty and anxiety that this situation is causing families, and I hope it is helpful to know that a coordinated approach is being taken to support the school and help secure a safe and sustainable way forward.

Thank you again for bringing your concerns to my attention.

Yours sincerely,

Cllr Tony Gould

Councillor Tony Gould
Cabinet Member for Education and SEND
Suffolk County Council

Response to Tony Gould from Cllr Kelly, LPC
Thanks for this sensible response. Having worked with the school as Chair and now Vice Chair of the Parish Council over the move, I have to say that while the Public Rights of Way and Education teams have been listening and proactively cooperative, the same cannot be said for Highways whose responses have been dismissive, illogical and occasionally downright arrogant.
From my point of view there are three things which could be made to happen quickly which would not only mitigate the situation but would be seen as SCC responding to resident's genuine concerns:

- Open up the turning circle which we persuaded developers to put in place to the North of the site. It's there but cannot currently be used.
- Establish a timed 20 MPH section of Station Road, with a similar system to that at Hockwold (all of four miles away but in Norfolk)!
- Establish lighting along the new footpath which Highways vetoed on the premise of the Stone Curlew constraints; the Stone Curlew is of course a migratory bird which will not be around when lighting is required.

The Parish Council would be happy to participate in your review should you wish and have in the past offered to contribute to the cost of these schemes; I am sure they would be prepared to look at any reasonable proposals.