Lakenheath Parish Council
The Parish Office
98 High Street, Lakenheath IP27 9EW
Telephone: 01842 860598
Email: clerk@lakenheathparishcouncil.gov.uk

AGENDA

Meeting of Lakenheath Parish Council to be held on November 2nd 2026 at the Methodist Church Hall Back Street, Lakenheath 7pm

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.

The public may make their views known at the second item on this Agenda, Public Participation. Three minutes are allotted for each person, the public may not speak at any other time

2026/112 **Chairman's welcome, confirmation of recording and Apologies**
Apologies have been received

2026/113 **DECLARATIONS of INTEREST**
To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:
a. Have not already been entered into the register and
b. Relate to a matter to be considered and to note that such interests so declared must be formally notified to the parish clerk

2026/114 **Public Participation: Representations from Members of the Public**
Limited to 3 minutes each person: it is advised that generally no decisions will be made

a. During CityFibre's broadband installation works on the Highlands (Oct 5th–13th), their workmen severed our Openreach fibre cable. When my father witnessed this and asked if they would repair it, they dismissed him, saying it wasn't their problem.
   I have reported the incident to CityFibre and Sky. An Openreach engineer inspected the damage this morning—which the workmen had attempted to cover up with tape—and Openreach is arranging a fibre reinstall and a repair. (**PAPER A)**
b. Woodlands residents parking issues/ moving cars to avoid ticketing
c. Dead pine tree opposite 101/103 Eriswell Road lakenheath no body will take responsibility for it I have tried west Suffolk council,Suffolk highway and Suffolk council please can you help

2026/115 **Reports & Questions**

a. Report on Active Lakenheath project (Community Connectors)
b. Report from RAF representative
c. Report from C/Cllr Don Waldron
d. Report from West Suffolk District Councillor D/Cllr G Kelly/ D/Cllr T Whitehand
e. Update on PIPP project@ social meeting 4th August 2026 and meeting with Ian Poole
f. Report from Police representative
g. Update on Lakenheath School – purchase of oil, internet provision

2026/116 **Confirmation of the accuracy of Minutes of the Meeting held on 6th October 2026**

a. Confirmation of the accuracy of minutes of the meeting held on 6th October 2026 **(Paper B)**

2026/117 **Financial Matters (Papers at C to follow)**
a. Review of invoices for purchases not previously agreed and summary of payments.
b. Bank reconciliation for month end 30th September 2026.

c. Quarter 2 out-turn report.
d. Planned projects and expenditure for financial year 2027/28.
e. Review of Financial Regulations, including sections 5 Procurement and 6 Banking & Payments.

2026/118 **Planning Matters**

(a) To receive the LPC Planning subcommittee meeting notes of the meeting held on 16th July 2026 **(Paper D)**

2026/119 **Reports**

To receive reports/ requests from:

a. Chairman/ Clerk (on the night)
- (i) Update on the feasibility of LPC acceptance of potential West Suffolk/ other owned sites Playpark at Briscoe Way, Woodlands, strip of land bordering Station Road
- (ii) Neighbourhood Plan
- (iii) Remembrance Day
- (iv) Other updates as applicable

b. Councillors (on the night)
- (i) Update on streetlight refurbishment project: (Cllr Frost)
- (ii) Speed Indicator Device Reports (Cllr M Rowntree)
- (iii) Update on Play park and Outdoor Gym: Removal of hazard, Inspection Report **(Paper E)**
- (iv) Lakenheath Times (Cllr D Smith)
- (v) LPC Facebook group/ social media update: (Cllr M Rowntree)
- (vi) Christmas 2026
- (vii) BT site improvement
- (viii) Other reports from project leads as applicable

2026/120 **Pride in Place Programme (PIPP)**

a. To receive an update on the Pride in Place Programme (Cllr G Kelly) Update of meetings and Community Assets and Groups Get Together meeting 19th October 2026

2026/121 **Lakenheath Cemetery**

a. To receive a report from the LPC Cemetery Committee Chairman
b. To consider the design of a plaque and quotation at the memorial tree.

2026/122 **To consider any Grant Requests**

a. Sedge Fen Village Hall **(Papers at F)**

2026/123 **Correspondence**

a. Barningham Neighbourhood Plan made/ adopted (sent to cllrs 22/10/2026)
b. Community event at Sedge Fen Village Hall invitation (sent to cllrs 22/10/2026) RSVP required

2026/124 **Items for Future Meetings**

2025/125 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

2026/126 **Information**

2026/127 **MATTERS TO BE TAKEN UNDER EXEMPTION** It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972